# Our Handbook for Business, the Bible

## The owner's role

Over the years I've seen too many owners squander their opportunity to achieve greatness because they didn't understand how to effectively lead a team or build & control a business.

An astute entrepreneur once told me, 'You cannot put a bow tie on a Billy goat' – it's a crude way of describing an overworked, underpaid business owner that can't or won't change course and gets trapped in an under-performing operation.

### My counsel for business owners:

#### You have THREE jobs to do...

You should ideally invest 70% of your time working as a LEADER

...20% as a MANAGER

...10% as a WORKER.

IF you're struggling in business, chances are, your MANAGER time is about right at 20%; but the others are wrong - your LEADER time is too low at 10%; and your WORKER time is too high at 70%.

#### My advice for you as LEADER: Assume THE BUSINESS is your PRODUCT...

- To improve your product, first, improve you; get an understanding of what great leaders think, say and do; study God's Handbook for business; also, ask Him
- I suggest you allocate a day each week to work on improving the product you are responsible for, the business (for tradies, off-the-tools; for retailers, off-the-floor).

#### And for you as MANAGER...

- Start delegating your worker tasks to the team in a methodical and timely way
- Get your team to create a Systems & Procedures Manual with Job Descriptions documenting how every task is done the right way, by whom and when.

In time with your LEADER-MANAGER-WORKER jobs in the right proportion, you can build and own a great business.

#### The Bible, our Handbook counsel for today, Proverbs 22:29, GNT...

"Show me someone who does a good job, and I will show you someone who is better than most and worthy of the company of kings"

#### Other Scriptures (NKJV):

Exodus 18:13-26, "...For this thing is too much...you are not able to perform it by yourself..." (v18)

Proverbs 11:14, "Where there is no counsel...people fall...in the multitude of counselors...is safety"

Proverbs 16:9, "A man's heart plans his way, but the LORD directs his steps"

James 1:5, "If any of you lacks wisdom, let him ask of God, who gives to all liberally..."